



Pasadena Park Elementary  
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**Brad Liberg, Principal**  
Melissa Gordon, Secretary  
Karen Butler, Assistant Secretary

October 22, 2015

Dear Parents:

On Friday, October 30, 2015 we will be celebrating Halloween by having a Costume Parade, classroom parties, and our Annual Fall Festival. In order to ensure the safety of all our students, we will be using the following guidelines for our school celebration.

In choosing an appropriate costume for your child, please adhere to the following guidelines:

- Costumes and make-up **must not** be worn to school in the morning (except kindergarten)
- Please place costumes in a bag for storage in their classroom
- Costumes must fit over your child's clothing
- No costumes depicting violence (no fake blood, please)
- No weapons or "look-alikes" of any kind (squir guns, chains, whips, plastic swords, clubs, etc.)
- Keep make-up to a minimum (there is only a short time given to students to get into costumes, so save the best for trick-or-treating)
- Be certain that your child can see through his/her mask

Halloween classroom parties will be scheduled by the individual teachers to best fit their classroom schedule. If you are volunteering in a classroom, please sign in on the sheet in the front hallway. Only those people that are on the volunteer list in the main office will be allowed to help at the party.

Our school-wide Halloween celebration will begin at 1:30 p.m. Students will have a typical lunch/recess and get prepared for the parade and classroom parties once they return to their classrooms.

Due to various allergies present in our classrooms, please follow your classroom teachers' guidance relating to providing treats.

With such a rich and diverse population in our community, the staff members and I realize that many families have different beliefs; and, because of religious, personal or cultural reasons, some families do not wish to be involved in Halloween activities. Our librarian, Mrs. Greule, will be available to supervise students in the library who opt not to participate.

I would also like to invite all of you to our Annual Fall Festival, sponsored by our PTO, Friday, October 30, 2015 from 6:00-8:00 p.m.

Thank you in advance for your cooperation and we hope all our students have a fun and safe Halloween this year!

Sincerely,

Brad Liberg, Principal